

**MINUTES OF THE 18<sup>th</sup> MEETING OF THE FINANCE COMMITTEE  
HELD ON 22<sup>nd</sup> JUNE, 2019 AT TRANSIT HOUSE, NEW DELHI**

The following members were present:

- |                               |   |                                  |
|-------------------------------|---|----------------------------------|
| 1. Prof. Shyam Lal Soni       | - | I/c. Chairman                    |
| 2. Shri K. Rajan              | - | Nominee of AS (TE), MHRD         |
| 3. Shri Dhananjay Kumar Singh | - | Nominee of JS (IFD), MHRD        |
| 4. Prof. Pramod Agarwal       | - | Nominee of Director, IIT Roorkee |
| 5. Prof. Anju Pathak          | - | Member                           |
| 6. Col. Sukhpal Singh         | - | Member Secretary                 |

At the outset Secretary, Finance Committee welcomed the I/c. Chairman and all the members, and requested I/c. Chairman, Finance Committee to preside over the today meeting of the Finance Committee.

The Committee discussed the following agenda:

**FC 18.01: To confirm the Minutes of the 17<sup>th</sup> Meeting of Finance Committee.**

The Minutes of the 17<sup>th</sup> Finance Committee meeting, duly approved by the Chairman are enclosed as **Annexure FC 18.01**.

The Finance Committee is requested to confirm the same.

**Resolution: Confirmed.**

**FC 18.02: Action Taken Report**

The Action Taken Report is as below:

Agenda Item No.	Agenda Item	Action Taken
FC 17.01	To confirm the Minutes of the 16 <sup>th</sup> Meeting of the Finance Committee	Noted & Implemented
FC 17.02	Action Taken Report	Noted & Implemented
FC 17.03	Recruitment of Office Assistant and Office Attendant under TEQIP-III project	Noted
FC 17.04	Financial support for component- Qualification Up-gradation under TEQIP-III project	Noted
FC 17.05	TA/DA guidelines for Faculty & Staff circulated by NPIU with amendment of travel in hilly terrain under TEQIP-III project	Noted & Implemented
FC 17.06	Research Assistantship of Full time PhD Scholars under TEQIP-III project	Noted & Implemented
FC 17.07	18 months Procurement plan for the head of Procurement of goods under TEQIP-III project	Noted and Procurement Process Initiated

*Shyam Lal Soni*  
22/06/2019

*Shri K. Rajan*  
22/06/2019

Agenda Item No.	Agenda Item	Action Taken
FC 17.08	Recurring cost per year proposed to be charged by MNIT Jaipur from NITUK for operationalization of academic activities in NITUK-Satellite Campus at MNIT Jaipur.	Noted and Implemented
FC 17.09	Hiring of Consultants	Advertisement For hiring Floated
FC 17.10	Approval of expenditure on hiring of various services	Presented as Agenda Item 18.10
FC 17.11	Delegation of Financial Power up to `50,000/- to Coordinator, PTP	Withdrawn
FC 17.12	Grant of Overtime Allowance to Group B and C employees	Noted
FC 17.13	Approval regarding reimbursement in respect of Newspapers purchased/ supplied to officers at their residence	Noted and Implemented
FC 17.14	Approval of Telephone facility to faculty, Officer and Staff of the Institute	Noted
FC 17.15	Approval for Incentive for acquiring fresh higher qualifications	Noted and Implemented
FC 17.16	Approval of Officiating Pay to the Higher Ministerial Staff	Withdrawn
FC 17.17	Item for information	Noted and Implemented
FC 17.18	Any other item with the permission of the Chair	Nil

**Resolution:** *Noted.*

*As regards to the FC 17.01 and FC 16.15, the Finance Committee perused the Minutes of the meeting of Deans committee regarding payment of Rs.26.00 Lakhs to Ms. Neelam Meena from Council of Student Activity (CSA) funds (students money). The Finance Committee recommends the proposal of the Deans committee of making an FDR for Rs.26.00 lakhs in the name of Ms. Neelam Meena, with locking period of ten years. The monthly interest of which shall be credited in the saving bank account of Ms. Neelam Meena at the rate of interest agreed with the bank till the date of maturity of the FDR. Also Ms. Neelam Meena will execute an Indemnity Bond pledging that she will not withdraw this FDR before maturity date without the consent of the Institute.*

*As regards to the FC 17.09, it was brought to the information of the Board that an advertisement for hiring consultants was published with 65 years as age limit for application, which had no eligible response. The Board resolved to forgo the age restriction and re-publish the same as per GFR-2017 without any age restriction.*

*Alan*  
*02/07/2019*

*[Signature]*  
*05/07/19*

**FC 18.03: Approval to enhance Seed Grant up to `5.00 lakhs under TEQIP-III (Research & Development).**

As per the approved guidelines for Research and Development of TEQIP-III Project, sanctioned to NIT Uttarakhand, notified vide letter no.NITUK/TEQIP-III/2018/07/177 dated 12/10/2018 (**Annexure FC 18.02**), the faculty members of NIT Uttarakhand are allowed to avail Seed Grant of `1.00 Lakh (Maximum) to start up any innovative idea and carry out research work within the Institute. It is restricted to one proposal from each department in a quarter.

During the recent visit of TEQIP-III Project Mentor of NIT Uttarakhand, Prof. E. Chandrasekar, it was suggested that Seed Grant of `1.00 Lakh is not enough to enhance any research idea.

It is therefore proposed to increase the Seed Grant amount from `1.00 Lakh to `5.00 Lakhs under TEQIP-III project for Research & Development by the faculty members.

The Finance Committee is requested to approve the above proposal.

**Resolution:** *Status quo to be maintained. NPIU may be approached for approval to enhanced the Seed money.*

**FC 18.04:** **To address the anomalies specific to the Institute while implementing the Recommendations of Oversight Committee for removal of the anomalies of non-teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs dated 20<sup>th</sup> February, 2019.**

Recommendations of Oversight Committee for removal of the anomalies in Recruitment Rules of Non-Teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs have been issued from the MHRD vide letter No.F.35-5/2018-TS.III dated 20.02.2019, attached as **Annexure FC 18.03**, which were adopted by the Board of Governors vide Agenda no. **BoG 21.04**. Two issues as follows pertaining to specific anomalies directly affecting the Institute are as follows.

**A)** As per Rule 4(A) of MHRD vide letter No.F.35-5/2018-TS.III dated 20.02.2019,

*"Those employees, who are working on ad-hoc / temporary / contractual / outsource basis, in RECs/NITs, may be given one time age relaxation to participate in the first regular recruitment process for the post for which they fulfill all other conditions mentioned in the Recruitment Rules proposed by the Oversight Committee. The quantum of age relaxation may be decided by the Board of Governors of respective NITs."*

In view of the above, it is proposed to approve one time age relaxation of three years for ad-hoc / temporary / contractual / outsourced staff, who has rendered minimum one year of continuous service in NIT Uttarakhand, in the ensuing recruitment of Non-Teaching staff.

**B)** As per Rule 6 of MHRD vide letter No.F.35-5/2018-TS.III dated 20.02.2019

*"the Institute's specific issues in isolation are left upto the Institute and may be sorted out at the Institute and Board level in light of various instructions approved by the Council of*

*Alkhan  
08/07/2019*

*[Signature] 05/07/19*

NITSER on the subject from time to time, applicable extant Government of India instructions, Statutes and NITSER Act, 2007."

NIT Uttarakhand being a new Institution has no sanctioned position for various higher Group-B and Group-C positions, whereas the employees have completed minimum eligible years of service/qualification for promotion to higher Group-B and Group-C positions. Therefore, it is proposed that those employees who have completed minimum eligible years of service/qualification for promotion as per the revised Recruitment Rules notified vide MHRD letter no.F.35-5/2018-TS.III dated 4<sup>th</sup> April, 2019 (Annexure FC 18.04), may be given next higher Grade Pay with no change in their designation till such time next higher positions are sanctioned.

The Finance Committee is requested to approve the above proposal.

**Resolution:** As regards to the proposal at para 'A', the Finance Committee recommends one time age relaxation for Ad-hoc / Temporary / contractual / outsourced staff of NIT Uttarakhand, equivalent to number of years of service rendered by him/her. This relaxation is only valid for ensuing recruitment process of Non-Teaching staff.

The proposal at para 'B' is withdrawn.

**FC 18.05: Approval for Grant of Imprest Cash to the employees.**

With reference to the Finance Committee vide agenda item no.FC 02.16 dated 25/02/2013 (Annexure FC 18.05), the Imprest Cash of `25,000/- on roll-over basis for Registrar, Dy. Registrar, Assistant Registrar, HoDs, and Deans was proposed. The Finance Committee advised to discuss the issue in the BoG meeting. Accordingly, the matter was discussed in the BoG and resolved vide agenda item no. BoG 02.14(c) dated 25/02/2013 (Annexure FC 18.06) and imprest cash of `5,000/- was approved for HoDs and Dy. Registrar.

In pursuance to the Rule 322 of GFR-2017 (Annexure FC 18.07), it is proposed to enhance the limits and grant the Imprest Cash to the following employees:

S.No.	Designation	Limit (in `)
1.	Dean's	`7,000/-
2.	HoD's/Associate Dean's/Dy. Registrar	`6,000/-
3.	Coordinator's/ Section Heads	`5,000/-
4.	Personal Assistant to Director/Registrar	`5,000/-

The above Imprest shall be used judiciously and in the spirit of GFR-2017, for meeting day to day contingent and emergent expenditure of the departments/sections only.

The Finance Committee is requested to approve the above proposal.

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**Resolution:** *The Finance Committee recommends the following limits:*

S.No.	Designation	Limit (in `)
1.	Dean's	`10,000/-
2.	HoD's/Deputy Registrar	`6,000/-
2.	Coordinator's/Assistant Registrar's	`5,000/-

*The above Imprest shall be used judiciously and in the spirit of Rule 322 of GFR-2017 and para 10.12 of Civil Accounts Manual.*

**FC 18.06:** **Approval for purchase/reimbursement of Briefcase / Office Bag / Ladies purse.**

As per Ministry of Finance, Department of Investment and Public Asset Management Circular No. F.No. 25/3/2017-G Admin dated 20.07.2017 (Annexure FC 18.08), Briefcase/Office Bag/Ladies purse is provided to the officers/officials of the Department once in three years from the date of issue of earlier one. Till date no such facility was extended to the employees of NIT, Uttarakhand.

Finance Committee is requested to approve the implementation of the said provisions to the officers/officials of the Institute as per the following monetary ceiling as revised by Ministry of Finance in the said OM:

Sr. No.	Level of Officer/Official	Monetary Ceiling (in `)		Period
		Existing (in `)	Revised (in `)	
1.	Director/Dy. Director	`6,000/-	`8,000/-	Once in 3 Years
2.	Registrar/Professor	`5,000/-	`6,500/-	-do-
3.	Associate Professor/Assistant Professor (Gr-I)/Joint Registrar/ Deputy Registrar	`4,000/-	`5,000/-	-do-
4.	All Group-A Officer (Pay Matrix Level-10 and 11)	`3,000/-	`4,000/-	-do-
5.	All Group-B employees	`2,400/-	`4,000/-	-do-
6.	All Group-C employees	`2,000/-	`3,500/-	-do-

The Finance Committee is requested to approve the above proposal.

**Resolution:** *Recommended. MHRD Circular on this subject be referred for deciding the rates of monetary ceiling and other conditions.*

**FC 18.07:** **Professional Development Fund for the Trainee Teachers.**

The Finance Committee vide item no. FC 14.02 resolved that Professional Development Fund (PDF) may be paid to the Trainee Teachers prospectively as per the rates mentioned in the Trainee Teachers Scheme. Reimbursement will be only for

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membership of professional societies, attending conferences, publication of papers and procurement of books related to relevant field (**Annexure FC 18.09**).

As per Trainee Teachers scheme, 10% of Gross salary shall be eligible towards contingency/professional expenditure. Accordingly, 10% of Gross salary for the financial year 2018-19 computed towards the Professional Development Fund (PDF) of Trainee Teachers as follows:

Sr. No.	Name	Gross Salary of F/Y 2018-19	10% of Gross Salary
1	Ms. Sarita Yadav, Trainee Teacher, ECE	`6,90,239/-	`69,024/-
2	Mr. Nitanshu Chauhan, Trainee Teacher, ECE	`6,77,796/-	`67,780/-
3	Mr. Vivek Kumar, Trainee Teacher, ECE	`6,43,437/-	`64,344/-
4	Mr. Nitesh Kumar, Trainee Teacher, EEE	`6,78,587/-	`67,859/-
5	Mr. Rohit Kumar, Trainee Teacher, EEE	`6,77,796/-	`67,780/-
6	Mr. Himesh Kumar, Trainee Teacher, EEE	`6,45,152/-	`64,515/-
7	Mr. Deepak Kumar, Trainee Teacher, MEC	`6,93,001/-	`69,300/-
8	Mr. Gaurav Kumar, Trainee Teacher, MEC	`6,76,269/-	`67,627/-
9	Mr. Prashant Tiwari, Trainee Teacher, MEC	`6,78,587/-	`67,859/-
10	Mr. Shashank Bhatra, Trainee Teacher Civil	`6,83,916/-	`68,392/-
11	Mr. Bibhash Kumar, Trainee Teacher, Civil	`6,90,438/-	`69,044/-
12	Mr. Muskan Mayank, Trainee Teacher, Civil	`6,97,166/-	`69,717/-
13	Mr. Abhinav Kumar, Trainee Teacher, Civil	`6,65,490/-	`66,549/-
14	Mr. Neeraj Kumar, Trainee Teacher, Civil	`6,40,711/-	`64,071/-
15	Ms. Sneha Chauhan, Trainee Teacher, CSE	`6,53,820/-	`65,382/-
<b>Total</b>		<b>`1,00,92,405/-</b>	<b>`10,09,243/-</b>

above mentioned 10% Gross salary amount of financial year 2018-19 shall be entitled from the financial year 2019-20 upto three years, for reimbursement of expenses of PDF under TT Scheme. The amount shall be carried forward upto three years starting from 01/04/2018 to 31/03/2021 (Three years Block for TT) and all other terms and conditions shall be as per the CPDA guidelines of MHRD contained in the Office Order No. NITUK/Estt./2017/OO/001/A-376 dated 27/07/2017 (**Annexure FC 18.10**) and further revised CPDA guidelines notified vide Office Order No. NITUK/Estt./OO/2019/001/A-170 dated 16/05/2019 (**Annexure FC 18.11**).

The amount of `10,09,243/- may be approved towards Professional Development Allowance (PDF) to the above listed Trainee Teachers for the financial year 2019-20.

The Finance Committee is requested to approve the above proposal.

**Resolution:** *Recommended. The cases of reimbursement from PDF be processed as per the entitlement entailed in Trainee Teachers scheme.*

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**FC 18.08: The issue of deduction of NPS i.r.o. Prof. Ram Bahadur Patel, Professor, Department of Computer Science & Engineering.**

Prof. Ram Bahadur Patel joined the Institute on 07/07/2018 (FN) as Professor in the Department of Computer Science & Engineering, against the Office Order No.A-223 dated 11/06/2018, after completing technical formalities at Office of the Principal, Chandigarh College of Engg. & Technology (Degree Wing), Chandigarh.

Prof. Ram Bahadur Patel had worked in many organizations as per the following details:

S.No.	Post	Duration	Organization
01.	Lecturer	04/03/1995 to 16/10/1997	Govind Ballabh Pant Institute of Engg. & Technology, Pauri Garhwal
02.	Assistant Professor	17/10/1997 to 30/07/2001	
03.	Ph.D. work	31/07/2001 to 14/06/2004	
04.	Assistant Professor	15/06/2004 to 25/10/2004	
05.	Professor	27/10/2004 to 27/12/2009	Maharishi Markandeshwar University, Ambala
06.	Professor	28/12/2009 to 01/11/2010	Mody Institute of Technology, Lakshmangarh, Rajasthan
07.	Professor	02/11/2010 to 18/06/2012	Deenbandhu Chhotu Ram University of Sci. & Tech., Murthal, Haryana
08.	Associate Professor	19/06/2012 to 11/12/2014	GBPIET Pauri Garhwal
09.	Professor	12/12/2014 to 06/07/2018	Chandigarh College of Engg. & Technology (Degree Wing), Chandigarh

As per provisions of DOPT OM No.28020/1/2010-Estt.(C) dated 17th August, 2016 regarding Technical Resignation and Lien-consolidated instructions, where, it was clarified that all leave benefits, LTC benefits, GPF balance, service book, Pension Scheme under CCS (Pension) Rules, 1972 and New Pension Scheme shall be transferred to the present department as the case may be (**Annexure FC 18.12**).

Keeping in view of the service benefit matter of Prof. R. B. Patel, Institute has sent a letter to the Principal, Chandigarh College of Engg. & Technology (Degree Wing), Chandigarh for clarification regarding deduction of GPF or NPS. Institute received a reply letter from Principal, Chandigarh College of Engineering and Technology, Chandigarh vide their memo no. CCET/DG/Estt./2019/2180 dated 12/03/2019 (**Annexure FC 18.13**), stating that:

*"He has joined the services of Chandigarh Administration on 12/12/2014 and he was not covered under GPF scheme. The case regarding counting of past service and deduction of GPF is pending with his previous employer i.e. G. B. Pant Engineering College, Ghurdauri, Pauri Garhwal, Uttarakhand. Despite various requests, he did not submit the application for allotment of PRAN for the purpose of NPS".*

It is also pertinent to mention that Institute has neither deducted GPF nor NPS during the period at NIT Uttarakhand due to non-availability of clarification from his parent organization i.e. Chandigarh College of Engineering and Technology, Chandigarh. As per Section 24(vi) of NIT Statutes, New Pension Scheme shall be eligible for employees those are appointed on or after 01.01.2004.

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Consequently, Institute requested Prof. R. B. Patel vide letter no.A-198 dated 21/05/2019 (**Annexure FC 18.14**) for submission of PRAN form. In response to this he denied to submit the PRAN form and requested to deduct the GPF (**Annexure FC 18.15**). However, Institute have not received the GPF amount from his previous employer i.e. Principal, Chandigarh College of Engineering and Technology, Chandigarh in fact they also did not receive the GPF amount from his previous employer G. B. Pant Engineering College, Ghurdauri, Pauri Garhwal, Uttarakhand.

The Finance Committee is requested to deliberate upon the issue and give necessary instructions.

**Resolution:** *The Finance Committee recommended that Prof. Ram Bahadur Patel, Professor, Department of Computer Science and Engineering will be treated as fresh appointment in NIT Uttarakhand and New Pension Scheme (NPS) will only be applicable.*

*Prof. R. B. Patel be continuously communicated to complete the mandatory formalities towards subscribing to the New Pension Scheme at the earliest, so that terminal benefits as per the provisions of NPS can be processed.*

**FC 18.09:** TA/DA guidelines for Faculty & Staff circulated by NPIU with amendment of travel rates in hilly terrain under TEQIP-III project.

With reference to the TA/DA guidelines of the TEQIP III in respect of travel by Taxi "At places where no specific rates have been given either by directorate of transport of the concerned state or the neighboring state" the rates shall be:

For Journey performed in own car/taxi = `24/- per km.

For journey performed by auto rickshaw own Scooter, etc. = `12/- per km.

Uttarakhand state transport has defined the rates as `10/- per km for own car and `13/- per km for Taxi. Due to hilly terrain and tourist influx these rates are not meeting the actual expenses which are charged by Taxi operators/unions. As per the directions of the Finance Committee vide Agenda FC 17.05 communication (mail attached as **Annexure FC 18.16**) was done with SPIU Dehradun and they have given their consent for enhanced road mileage rates subjected to approval by the respective Finance Committee/ Board of Governors.

Therefore, it is proposed to allow travel rates especially for hilly terrain as follows:

For Journey performed by Taxi = `24/- per km

For journey performed by own car = `12/- per km

The Finance Committee is requested to approve the above proposal

**Resolution:** *Status quo is recommended. The matter may be pursued with NPIU.*



**FC 18.10: The details of contracts earlier awarded for Sanitation, Upkeep & Manpower Services, Security Services and Hiring of Light Commercial Motor Vehicles.**

In compliance to the Finance Committee resolution vide FC 17.10 dated 29/03/2019 which was approved by the BoG vide resolution BoG 21.12 dated 29/03/2019, the details, including noting and important correspondences contained in the concerned files and the break-up of manpower hired with rates at which hired, of three contracts namely Manpower Services, Security Services and Hiring of vehicles are as follows:

**A) Sanitation, Upkeep and Manpower Services-1**

**Hiring Period:** 01/04/2017 to 31/08/2018

**Total amount incurred during the period:** `3,04,83,305/-

Institute had initiated the Note-sheet dated 10/02/2017 regarding approval for the advertisement of five Open Tenders including for hiring of Manpower Services. Accordingly, the proposal was approved by the Hon'ble Director. The copy of approval is enclosed as **Annexure FC 18.17**.

After getting the approval from the Competent Authority, the tender was published in the newspapers. The copies of newspaper cutting are enclosed as **Annexure FC 18.18**. The detailed tender document vide no.NITUK/Estt./SP/2017/03 dated 26/02/2017 is also enclosed as **Annexure FC 18.19**.

Institute constituted a three members Committee (**Annexure FC 18.20**) for Technical Evaluation of the bids under Rule 203 of GFR 2017. The Technical Bids were opened on 21/03/2017 at 11:30 am and six bids from following bidders were received:

1. M/s. Suresh Chand Sharma, Haridwar
2. M/s. Clifford Facility Services Pvt. Ltd., Kolkata
3. M/s. Pukaar Associates, New Delhi
4. M/s. Sybex Computer Systems Pvt. Ltd., New Delhi
5. M/s. United Manpower & Allied Services, Dehradun
6. M/s. Orion Security Solutions (P) Ltd., New Delhi

The Technical Evaluation Committee found only four Bids as mentioned at Sr.No.1, 4, 5 and 6 above, as technically qualified. After the opening of Price Bids, the Committee members unanimously recommended awarding the contract to M/s. Sybex Support Services Pvt. Ltd., New Delhi, being L1. The recommendation of the Committee was approved by the Competent Authority on 29/03/2017. The copies of the technically qualified Price Bids are enclosed as **Annexure FC 18.21**.

Accordingly, the Offer Letter was placed in favour of M/s. Sybex Support Services Pvt. Ltd., New Delhi vide letter no.3596 dated 30/03/2017 (**Annexure FC 18.22**) and contract agreement was signed on 03/04/2017 (**Annexure FC 18.23**). On acceptance by the service provider, Work Order was released to M/s. Sybex Support Services Pvt. Ltd., New Delhi, for provisioning of Sanitation, Upkeep and Manpower Services for six months; vide our letter no.14 dated 05/04/2017 (**Annexure FC 18.24**) from 01/04/2017 to 30/09/2017. Further, the contract was extended up to 31/08/2018, with due approval from the Competent Authority, as per the following details:

S.No.	Period	Letter no. and date	Remarks
1.	01.10.2017 to 31.03.2018	1485 dated 25/09/2017	Annexure FC 18.25
2.	01.04.2018 to 31.05.2018	3190 dated 28/03/2018	
3.	01.06.2018 to 31.07.2018	454 dated 15/05/2018	
4.	01.08.2018 to 31.08.2018	1183 dated 02/08/2018	

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The break-up of manpower hired from M/s. Sybex Support Services Pvt. Ltd., New Delhi with rates is as follows:

S.No.	Category of Manpower	Nos. of Manpower in position	Wages (In `)	
			From 01.04.17 *	From 01.10.17 **
1	Plumber (Highly Skilled)	01	593	612
2	Carpenter (Highly Skilled)	01	593	612
3	Supervisor (Skilled)	06	506	522
4	Electrician (Skilled)	03	506	522
5	Plumber (Skilled)	01	506	522
6	Carpenter (Skilled)	01	506	522
7	Nurse (Skilled)	03	506	522
8	Gym Trainer/Clerk (Skilled)	03	506	522
9	Matron (Skilled)	01	506	522
10	Head Cook (Skilled)	02	506	522
11	Driver (Skilled)	06	506	522
12	Clerk (Skilled)	22	506	522
13	Worker (Semi-Skilled)	20	420	433
14	Worker -Ground Work- (Semi-Skilled)	06	420	433
15	Sweeper (Un-Skilled)	21	359	370
<b>TOTAL</b>		<b>97</b>		

\* Ministry of Labour Notification no.F.No.1/13(3)/2017-LS-II dated 20/04/2017 (Annexure FC 18.26)

\*\* Ministry of Labour Notification no.F.No.1/13(3)/2017-LS-II dated 06/10/2017 (Annexure FC 18.27)

The Contract was terminated on 31.08.2018 and the process for re-tendering the same through Open Tender was initiated.

### B) Sanitation, Upkeep, and Manpower Services-2

**Hiring Period:** 01/09/2018 to till date (contract valid up to 31/08/2019)

**Total amount incurred during the period:** 1,86,45,384/- (payment up to 31.03.2019)

Consequent to finishing of the term of the previous contract, the process was initiated on the Note-sheet dated 16/04/2018 for tender of Sanitation, Upkeep and Manpower Services Contract for approval of the Competent Authority to publish an advertisement for the same and was approved by the Hon'ble Director on 07/06/2018. The copy of approval is enclosed as **Annexure FC 18.28**.

After getting the approval of the Competent Authority, the tender was published in the newspapers vide letter no.668 dated 07/06/2018 (**Annexure FC 18.29**). The detailed tender document vide no.NITUK/TENDER/2018/02 dated 08/06/2018 is enclosed as **Annexure FC 18.30**.

Institute constituted a three members Committee (**Annexure FC 18.31**) for Technical Evaluation of the bids under Rule 203 of GFR 2017 vide Office Order No.A-265 dated 22/06/2018: Office Order No.A-313 dated 28/06/2018.

The Technical Bids were opened on 03/07/2018 at 11:30 am and five bids from following bidders were received:

1. M/s. Naveen Security and Detectives Pvt. Ltd.
2. M/s. Right Vision Associates Pvt. Ltd.
3. M/s. Impression Services Pvt. Ltd., New Delhi
4. M/s. Easy Source HR Solutions Pvt. Ltd., New Delhi
5. M/s. Sybex Computer Systems Pvt. Ltd., New Delhi

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03/07/2018

After the opening of Price Bids, the Committee members unanimously recommended awarding the contract to M/s. Sybex Support Services Pvt. Ltd., New Delhi, being L1. The recommendation of the committee were approved by the Competent Authority on 31/08/2018. The Committee Note Sheet is enclosed as **Annexure FC 18.32**. The copies of the technically qualified Price Bids are enclosed as **Annexure FC 18.33**.

Accordingly, the Offer Letter was placed to M/s. Sybex Support Services Pvt. Ltd., New Delhi and contract agreement was signed on 26/09/2018 (**Annexure FC 18.34**). On acceptance by the service provider, Work Order was released to M/s. Sybex Support Services Pvt. Ltd., New Delhi, for provisioning of Sanitation, Upkeep and Manpower Services for one year vide our letter no.1552 dated 05/09/2018 (**Annexure FC 18.35**) from 01/09/2018 to 31/08/2019.

The break-up of manpower hired from M/s. Sybex Support Services Pvt. Ltd., New Delhi with rates is as follows:

S.No.	Category of Manpower	Nos. of Manpower in position	Wages (in `)	
			From 01.10.18 *	From 01.04.19 **
1	Staff Nurse (Skilled)	04	522	527
2	Office Assistant/ Computer Operator (Skilled)	20	522	527
3	Field Officer (Supervisor)- (Skilled)	06	522	527
4	Electrician (Skilled)	04	522	527
5	Plumber (Skilled)	03	522	527
6	Carpenter (Skilled)	03	522	527
7	Driver (Skilled)	06	522	527
8	Welder (Skilled)	01	522	527
9	Matron (Skilled)	05	522	527
10	Library Assistant (Skilled)	03	522	527
11	Gym Trainer/Sports Teacher (Skilled)	02	522	527
12	Cook (Skilled)	01	522	527
13	Mess Supervisor (Skilled)	01	522	527
14	Mason (Skilled)	01	522	527
15	Office Attendant (Semi Skilled)	21	433	437
16	Mali (Semi Skilled)	01	433	437
17	Laborer (Un-Skilled)	05	370	373
18	Housekeeping Staff (Un-Skilled)	32	370	373
<b>TOTAL</b>		<b>119</b>		

\* Ministry of Labour Notification no.F.No.1/38(3)/2018-LS-II dated 28/09/2018 (**Annexure FC 18.36**)

\*\* Ministry of Labour Notification no.F.No.1/8(2)/2019-LS-II dated 27/03/2019 (**Annexure FC 18.37**)

The contractor has been given one month notice as per the direction of Finance Committee and therefore the contract is getting terminated on 30.06.2019. The process for re-tendering the same on GeM has been initiated and completed. The Note-sheets and approvals of the Competent Authority are enclosed as **Annexure FC 18.38**. Accordingly, M/s. Eagle Eye Security and Housekeeping Services, New Delhi

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has been awarded the contract through GeM as follows:

**Hiring Period:** 01/07/2019 to 30/06/2020

**Total estimated expenditure shall be incurred during the contract period:** `2,50,00,000/-

The details of award of contract through GeM is as under. The following 46 firms have submitted their Bids on GeM against the Manpower contract:

1. M/s. Isha Protectional Security Guard Private Limited
2. M/s. Garuda Security Service
3. M/s. Patliputra Solutions Private Limited
4. M/s. Maniknath Facility Private Limited
5. M/s. Knight Surveillance Security
6. M/s. Hindustan Hospitality Manager
7. M/s. Maurya Institute of Vocational & Professional Studies
8. M/s. Squad Seven Security & Allied Service
9. M/s. SCM Protection Private Limited
10. M/s. ASK Manpower Recruitment
11. M/s. G A Digital Webword Private Limited
12. M/s. Advantage
13. M/s. Vocman India Private Limited
14. M/s. Alankit Limited
15. M/s. Vedanta Consulting Private Limited
16. M/s. Green Alliance Engineering Service Private Limited
17. M/s. M S Vigilant Security, Placement and Detective Service Private Limited
18. M/s. Max Protection
19. M/s. Pandey Security Service Aurangabad
20. M/s. Affinity IT Solutions Private Limited
21. M/s. Geogravity service Private Limited
22. M/s. Sai Communication
23. M/s. Aarth Enterprises
24. M/s. Vasuki Enterprises
25. M/s. SJTS International Private Limited
26. M/s. J B Security Service
27. M/s. Diamond Security Personnel
28. M/s. Dignus Services
29. M/s. Eagle Eye Security & House Keeping Services
30. M/s. Akash Deep Security Services & Investigators
31. M/s. Sunrise Facilitators Private Limited
32. M/s. KDS International Private Limited
33. M/s. Delta Guards Private Limited
34. M/s. Authentic Human Jobs Solution Private Limited
35. M/s. Armour Security India Pvt. Ltd
36. M/s. Viutil Infra Pvt. Ltd
37. M/s. Challenger Detectives
38. M/s. Sree Venkateshwar Enterprises
39. M/s. Rajdhani Enterprises
40. M/s. Impressive Date Service Pvt. Ltd
41. M/s. Preehari Cyber Security & Facilities Private Limited
42. M/s. Avani Paridhi Energy & Communications Private Limited
43. M/s. Sun Outsource Consultancy
44. M/s. Aryan Security Services
45. M/s. Kamal Hans Associates
46. M/s. Saark Consultants

The following 20 firms have technical qualified by the GeM portal for opening of Price Bid:

1. M/s. Isha Protectional Security Guard Private Limited
2. M/s. Garuda Security Service
3. M/s. Squad Seven Security & Allied Service
4. M/s. Alankit Limited
5. M/s. M S Vigilant Security, Placement and Detective Service Private Limited
6. M/s. Max Protection
7. M/s. Pandey Security Service Aurangabad
8. M/s. Sai Communication
9. M/s. Diamond Security Personnel
10. M/s. Dignus Services
11. M/s. Eagle Eye Security & House Keeping Services
12. M/s. Impressive Date Service Pvt. Ltd
13. M/s. Preehari Cyber Security & Facilities Private Limited
14. M/s. Avani Paridhi Energy & Communications Private Limited
15. M/s. Sun Outsource Consultancy
16. M/s. Aryan Security Services
17. M/s. Aarth Enterprises
18. M/s. Sree Venkateshwar Enterprises
19. M/s. G A Digital Webword Private Limited
20. M/s. Sunrise Facilitators Private Limited

Consequently, the GeM portal had declared M/s. Eagle Eye Security and Housekeeping Services as L1 (**Annexure FC 18.39**). The break-up of manpower which shall be hired from M/s. Eagle Eye Security and Housekeeping Services, New Delhi with rates is as follows:

S. No.	Category of Manpower	Nos. of Manpower Required			Wages (in `) From 01.04.2019*		
		Srinagar	Delhi	Jaipur	Srinagar	Delhi	Jaipur
1.	Mali/Beldar (Wages+VDA)	01	-	-	390	-	-
2.	Office Supervisor (Wages+VDA)	02	-	-	551	-	-
3.	Driver LMV (Wages+VDA)	04	-	02	551	-	710
	Directors Vehicle-02						
	Ambulance-03						
	E-Rickshaw-01						
4.	Data Entry Operator (Wages+VDA)	16	-	03	551	-	645
5.	Cook (Wages+VDA)	-	-	01	-	-	710
6.	Clerk (Wages+VDA)	-	01	-	-	772	-
7.	Office Helper (Wages+VDA)	13	-	10	390	-	487
8.	Nursing Orderly (Wages+VDA)	06	-	-	551	-	-
	Nurse (Male)-01						
	Nurse (Female)-02						
	Matron-03						
9.	Dispatcher (Wages+VDA)	01	-	-	551	-	-
10.	Laboratory Assistant/ Attendant (Wages+VDA)	06	-	-	551	-	-
	- Electrician (2)						
	- Plumber (2)						
	- Carpenter (1)						
	- Library Assistant (1)						
11.	Cleaning Staff (Wages+VDA)	09	-	-	390	-	-
12.	Junior Coach (Wages+VDA)	01	-	-	551	-	-
13.	E.P.F. (Seller contribution)		-			12%	

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S. No.	Category of Manpower	Nos. of Manpower Required			Wages (in %) From 01.04.2019*
14.	E.P.F. (Buyer contribution)	-			13%
15.	E.S.I.C. (Seller contribution)	-			1.75%
16.	E.S.I.C. (Buyer contribution)	-			4.75%
17.	Service Charges	-			1.18%
18.	IGST	-			18%
19.	TDS	-			2%
20.	GST-TDS	-			2%
<b>TOTAL</b>		<b>59</b>	<b>01</b>	<b>16</b>	

\* Ministry of Labour Notification no.F.No.1/8(2)/2019-LS-II dated 27/03/2019 (Annexure FC 18.40)

### C) Security Services.

**Hiring Period:** 01/12/2017 to 31/05/2019

**Total amount incurred during the period:** `2,41,45,582/- (payment up to 31.01.2019)

Institute had initiated the Note-sheet dated 11/08/2017 regarding approval for the advertisement for open tenders for hiring Security Services. Accordingly, the proposal was approved by the Hon'ble Director. The copy of approval is enclosed as **Annexure FC 18.41**.

After getting the approval of the Competent Authority, the tender was published in the newspapers. The copies of newspaper cutting are enclosed as **Annexure FC 18.42**. The detailed tender document vide no.NITUK/Estt./SP/2017/05 dated 22/08/2017 is enclosed as **Annexure FC 18.43**.

Institute constituted a three members Committee (**Annexure FC 18.44**) for Technical Evaluation of the bids under Rule 203 of GFR 2017. Only one Bid of M/s. SIS (India) Ltd., Haridwar was received and therefore, due to non-availability of minimum Bids, a single bid was not opened and the tender was re-advertised with the approval of the Competent Authority. The Committee report is enclosed as **Annexure FC 18.45**.

The publishing of the revised tender was approved by the Competent Authority (**Annexure FC 18.46**) and published in the newspapers (**Annexure FC 18.47**). The detailed tender document vide no.NITUK/Estt./SP/2017/06 dated 22/09/2017 is enclosed as **Annexure FC 18.48**.

Institute constituted a three members Committee (**Annexure FC 18.49**) for technical evaluation of the bids under Rule 203 of GFR 2017. The Technical Bids were opened on 13/10/2017 at 11:30 am and bids from the following three bidders were received:

1. M/s. Sunder Bhoomi Security & Management Services, Dehradun
2. M/s. SIS (India) Ltd., Haridwar
3. M/s. Goldenray Services, Gurgaon (Haryana)

Based on the scrutiny of documents the three members Technical Evaluation Committee found only one Bid mentioned at Sr.No.2 as technically qualified and the Committee members recommended for the opening of price bid of a single technically qualified bid as it was already tendered for the second time. The Committee report is enclosed as **Annexure FC 18.50**.

Accordingly, the permission was granted by the Competent Authority for the opening of price bid of a single technically qualified bid under Rule 204 of GFR-2017 (**Annexure FC 18.51**). The Price Bid was opened on 22/11/2017 at 02:30 pm and Committee

unanimously recommends awarding the contract of Security Service to M/s. SIS (India) Ltd., Haridwar and the same was approved by the Competent Authority on 05/12/2017 (Annexure FC 18.52). The copy of Price Bid of M/s. SIS (India) Ltd., Haridwar is enclosed as Annexure FC 18.53.

Accordingly, the Offer Letter was placed in favor of M/s. SIS (India) Ltd., Haridwar vide letter no.2069 dated 05/12/2017 (Annexure FC 18.54) and Work Order was released vide letter no.2070 dated 06/12/2017 (Annexure FC 18.55) in favor of M/s. SIS (India) Ltd., Haridwar to provide Security Services from 01/12/2017 to 30/11/2018. The contract agreement was signed on 15/12/2017 (Annexure FC 18.56).

Further, the contract was extended up to 31/05/2019 as per the following details:

S.No.	Period	Letter no. and date	Remarks
1.	01.12.2018 to 31.03.2019	2021 dated 22/09/2018	Annexure FC 18.57
2.	01.04.2019 to 30.04.2019	04 dated 01/04/2019	
3.	01.05.2019 to 31.05.2019	218 dated 30/04/2019	

The Contract has now been terminated on 31.05.2019 and the process for re-tendering the same on GeM was initiated and completed. The Note-sheets and approvals of the Competent Authority are enclosed as Annexure FC 18.58. M/s. Sunrise Facilitators Pvt. Ltd., Chandigarh has been awarded the contract through process of GeM as per following details:

**Hiring Period:** 01/06/2019 to 01/05/2020

**Total estimated expenditure shall be incurred during the contract period:** `2,25,00,000/-

26 Firms submitted their Bids on GeM against the contract for Security Services, details are as following:

1. M/s. Ask Security Services
2. M/s. Datar Security Services Group
3. M/s. Hindustan Hospitality Manager
4. M/s. Hind Aman Security & Consultancy
5. M/s. Aquiline Security Agency Pvt. Ltd.
6. M/s. Squad 7 Security and Allied Services
7. M/s. Vigilant Hawk Security Services
8. M/s. Supervision Secure Services Pvt. Ltd.
9. M/s. Orion Security Solutions Pvt. Ltd.
10. M/s. M. S. Vigilant Security, Placement & Detective Services Pvt. Ltd.
11. M/s. Max Protection
12. M/s. Pankaj Security Service
13. M/s. JB Security Services
14. M/s. Diamond Security Personnel
15. M/s. Eagle Eye Security & House Keeping Services
16. M/s. Akashdeep Security Services & Investigators
17. M/s. Sunrise Facilitators Pvt. Ltd.
18. M/s. Sharp Thrill Investigation & Flint Force Pvt. Ltd.
19. M/s. Authentic Human Jobs Solution Pvt. Ltd.
20. M/s. Advance High Tech Security
21. M/s. Datar Security Services Pvt. Ltd.
22. M/s. Rajdhani Enterprises
23. M/s. Ishan Surveillance & Security Solutions Pvt. Ltd.
24. M/s. Servitor Intelligence Services
25. M/s. JMD Consultants
26. M/s. Bhartiya Security Guard & Services

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The following 07 firms have been found technical qualified by the GeM portal for opening of the Price Bid:

1. M/s. Datar Security Services Group
2. M/s. Orion Security Solutions Pvt. Ltd.
3. M/s. M. S. Vigilant Security, Placement & Detective Services Pvt. Ltd.
4. M/s. Diamond Security Personnel
5. M/s. Akashdeep Security Services & Investigators
6. M/s. Sunrise Facilitators Pvt. Ltd.
7. M/s. Ishan Surveillance & Security Solutions Pvt. Ltd.

Consequently, the GeM portal has declared M/s. Sunrise Facilitators Pvt. Ltd. as L1.

The break-up of Security Guards to be hired from M/s. Sunrise Facilitators Pvt. Ltd., Chandigarh with the rates is as follows:

S. No.	Category of Manpower	Nos. of Manpower Required		Wages (in `) From 01.04.2019*	
		Srinagar	Jaipur	Srinagar	Jaipur
1.	Ex-Serviceman – Wages+VDA	06	–	645	–
2.	Security Guard– Wages+VDA (Male-48 & Female-07) – Srinagar (Male-06) – Jaipur	55	06	551	645
3.	E.P.F. (Seller contribution)	–	–	12%	–
4.	E.P.F. (Buyer contribution)	–	–	13%	–
5.	E.S.I.C. (Seller contribution)	–	–	1.75%	–
6.	E.S.I.C. (Buyer contribution)	–	–	4.75%	–
7.	Service Charges	–	–	1.18%	–
8.	IGST	–	–	18%	–
9.	TDS	–	–	2%	–
10.	GST-TDS	–	–	2%	–
<b>TOTAL</b>		<b>61</b>	<b>06</b>		

\* Ministry of Labour Notification no.F.No.1/8(6)/2019-LS-II dated 27/03/2019 (Annexure FC 18.59)

#### E) Hiring of Light Commercial Motor Vehicles

**Hiring Period:** 04/10/2017 to 30/06/2019

**Total amount incurred during the period:** `32,85,799/- (Payment up to 28.02.2019)

Institute had initiated the Note-sheet dated 11/08/2017 regarding approval for the advertisement of open tenders including of Hiring of Light Commercial Motor Vehicles. Accordingly, the proposal was approved by the Hon'ble Director. The copy of approval is enclosed as **Annexure FC 18.60**.

After getting the approval of the Competent Authority, the tender was published in the newspapers. The copies of newspaper cutting are enclosed as **Annexure FC 18.61**. The detailed tender document vide no.NITUK/Estt./SP/2017/04 dated 22/08/2017 is enclosed as **Annexure FC 18.62**.

Institute constituted a three members Committee (**Annexure FC 18.63**) for Technical Evaluation of the bids under Rule 203 of GFR 2017. The Technical Bids were opened on


  
 04/06/2019



12/09/2017 at 02:30 pm and four bids from following bidders were received:

1. M/s. Ganpati Bhatt, Srinagar (Garhwal)
2. M/s. Sangeeta Devi, We Walk Travels, Srinagar (Garhwal)
3. M/s. Trilok Singh Rana, Jai Maa Tour & Travels, Haridwar
4. M/s. Vinod Puri, Srinagar (Garhwal)

Based on the scrutiny of documents the three members Technical Evaluation Committee found only three Bids mentioned at Sr.No.1, 2, and 3 above were technically qualified (**Annexure FC 18.64**) and the Committee unanimously recommended to award the contract to M/s. Jai Maa Tour & Travels, Haridwar being L1, w.e.f. 04/10/2017 to 31/03/2018 (**Annexure FC 18.65**). The recommendations of the Committee were approved by the Competent Authority on 28/09/2017. The copies of the technically qualified Price Bids are enclosed as **Annexure FC 18.66**.

Accordingly, the Lol was issued to M/s. Jai Maa Tour & Travels, Haridwar vide letter no.1558 dated 05/10/2017 (**Annexure FC 18.67**). The Inspection of vehicles was done by the Committee on 04/10/2017, 23/10/2017 and 28/12/2017 (**Annexure FC 18.68**). The contract agreement was signed on 31/10/2017 (**Annexure FC 18.69**).

Further, the contract was extended up to 30/06/2019 as per the following details:

S.No.	Period	Letter no. and date	Remarks
1.	01.04.2018 to 31.03.2019	130 dated 12/04/2018	Annexure FC 18.70
2.	01.04.2019 to 30.04.2019	2987 dated 26/03/2019	
3.	01.05.2019 to 31.05.2019	256 dated 03/05/2019	
4.	01.06.2019 to 30.06.2019	594 dated 30/05/2019	

The process for hiring the above services has been uploaded on Central Procurement Portal (CPPP). In the first attempt, only one bidder qualified the Technical Evaluation. The Competent Authority directed to re-tender the same on Central Procurement Portal (CPPP) as a second attempt. It is expected to conclude the contract on Central Procurement Portal (CPPP) for hiring of the above services before 30<sup>th</sup> June 2019.

The above details are brought to the notice of the Finance Committee as per the directions issued in the past and the Finance Committee is requested to approve the above proposal.

**Resolution:** *The above mentioned Security, Manpower and Housekeeping contracts may be referred to an Enquiry Committee for a report.*

**FC 18.11:** **Approval of Seed Money Grant for Faculty.**

To promote the research work and conducive research environment in the Institute, it is proposed to give a Seed Money Grant to the faculty, having Ph.D. Degree, of the Institute for the maximum period of 3 years. The proposed amount of Seed Money Grant for the research proposals of individual faculty is `10.00 Lakhs and for the joint faculty research proposals is `25.00 Lakhs. The Minutes of the meeting of the Deans and HoDs are enclosed as **Annexure FC 18.71**.

The Finance Committee is requested to consider and approve the proposal.

**Resolution:** **Withdrawn.**

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**FC 18.12: Approval of guidelines regarding TA/DA and accommodation for the UG, PG and full time Ph.D. Students.**

Presently, there are no guidelines regarding TA/DA and Registration fees for the UG, PG and full time Ph.D. Students for participating/attending the conference/workshops/symposia/STTPs/STCs/Industrial Visit/Tech Fest/Technical Competition/GIAN courses/TEQIP sponsored courses within the country.

The minutes of the meetings of the Deans and HoDs regarding draft guidelines are prepared and enclosed as (Annexure FC 18.72).

The Finance Committee is requested to approve the TA/DA and and Registration Fees norms for the UG, PG and Ph.D. students from the Institute Funds.

**Resolution:** *The Finance Committee recommends the following rates of TA/DA and accommodation for UG, PG and full time Ph.D. students:*

Student	Registration/ Participation fees	Dearness Allowance (Fooding)	Accommodation charges (Lodging)	Travelling Allowance	
				Train	Second AC
Ph.D.	As per actuals	`500/- per day per student	`450/- per day per student	Bus	AC Bus
PG	As per actuals	`500/- per day per student	`450/- per day per student	Train	Second AC
				Bus	AC Bus
UG	As per actuals	`500/- per day per student	`450/- per day per student	Train	Third AC
				Bus	AC Bus

*The above expenses may be approved to the students on submission of valid bills. The reimbursement shall be made as per above rates or as per actual expenditure whichever is less.*

**FC 18.13: Approval for renewal and subscription of e-resources which are not negotiated in E-Shodh Sindhu (eSS).**

Electronic resources are being utilized extensively, on yearly subscription basis, by the Institute Library for students as well as faculty members.

The Finance Committee has approved the principal expenditure of `115.00 lakh for the subscription of E-resources for the year 2019 in its 16<sup>th</sup> meeting vide item FC 16.13, with directions that "rates of each subscription should be as per the negotiated rates of E-Shodh Sindhu".

1. The 02 e-resources viz. **IEEE-IEL Level 2 and Emerald (ICT package)**, which are recommended by the Library Committee, are not negotiated in E-Shodh Sindhu (eSS). Hence thier negotiated rates in E-Shodh Sindhu (eSS) are not available.

The Library Committee of the Institute had done the negotiation directly with the vendors in its 57<sup>th</sup> and 58<sup>th</sup> meeting. Minutes are enclosed as (Annexure FC 18.73). The Emerald (ICT package) has agreed to provide 3% discount but IEEE – IEL Level

2 has not agreed to provide any discount and stayed at the same price which was provided earlier. The financial details for these 02 e-resources for subscription for the year 2019-20 are as under:-

S. No.	Name of Electronic Resources	Vendor/ Publisher	Renewal and Subscription period	Annual Cost in USD/ GBP	Discount	Annual Cost after discount	*Current Bank rates	Amount converted in INR (')
1.	Emerald Engineering, Computing & Technology e-Journals Portfolio	M/s. Emerald Pub. Ltd.	12 months	GBP 6,265	(-) 3%	GBP 6,077	89.47	5,43,709.19
2.	IEEE IEL Online Level 2	M/s. EBSCO	12 months	USD 46,820	0%	USD 46,820	70.23	32,88,168.60
Total in INR (r/off)								38,31,878/-
(Rupees Thirty Eight Lakh Thirty One Thousand Eight Hundred Seventy Eight Only)								

\*Bank rates (as on 03.06.19) which may increase or decrease time to time.

The Finance Committee is requested to consider and approve the proposal.

- Renewal of Science Direct e-resource is going to be ended on June 2019 which needs to be renewed for further one year from the period of July 2019 to June 2020. As per the resolution of 54<sup>th</sup> minutes of LCM, the Committee recommended for the renewal of ScienceDirect. The rates of ScienceDirect (02 subject collection) as per the E-ShodhSindhu Consortia is \$68,434/- for the year 2019. The details of the respective e-resource is as under:

S.No.	Name of Electronic Resources	Vendor/ Publisher	Renewal and Subscription period	Annual Cost in USD/ GBP	*Current Bank rates	Amount converted in INR (') (r/off)
1	ScienceDirect (02 Subject Collection)	M/s Elsevier's (Scientific e-Resources)	12 months	USD 68,434	70.23	48,06,120.00/-
(Rupees Forty Eight Lakh Six Thousand One Hundred Twenty Only/-)						

\*Bank rates (as on 03.06.2019) which may increase or decrease time to time.

The Finance Committee is requested to consider and approve the proposal.

**Resolution:** *The Finance Committee recommends the procurement of IEEE IEL Online Level 2 at the annual cost of USD 46,820 (converted to INR as per the bank rate on the day of billing/payment) and renewal of ScienceDirect (02 Subject Collection) at an annual cost of USD 68,434 (converted to INR as per the bank rate on the day of billing/payment).*

*The procurement of subscription of Emerald Engineering, Computing & Technology e-Journals Portfolio, be referred to the Library Committee of NIT Uttarakhand for deliberations and as per its availability to CFTIs under E-Shodh Sindhu (eSS).*

**FC 18.14:** Revision of the earlier approved Institute Procurement Plan (IPP) of TEQIP-III.

With reference to the approved Institute Procurement Plan, the Package Name: "NITUK/2018/INSTITUTE LEVEL FACILITY/01/ COMPUTER FACILITIES" listed at Serial No.1 of the enclosed Annexure FC 18.74, consisting of the following equipment which

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was proposed to be procured from TEQIP-III Budget, at the Institute Level:

Item Name	Item Quantity	Method of Procurement	Total Estimated Cost (in ` in Lakhs)	Total Estimated Cost of the package (in ` in Lakhs)
Desktop Computer System	91 = 75 (CSE)+06 (ME)+ 08 (S&H) +02 (TEQIP Office)	NCB	68.25	162.80
Workstation	23 11 (Type-I: 02 CSE, 09 ECE) 12 (Type-II, 05 CSE, 06 ECE, 01 S&H)		93.00	
Workstation Monitor	05 (ECE)		0.60	
Laptop	01 (TEQIP Office)		0.80	
3-in-1 Printer	01 (TEQIP Office)		0.15	

In the changed circumstances, the Department of Computer Science and Engineering has withdrawn its requirement citing the non-availability of sufficient users at the Parent Campus, whereas the Department of Electronics Engineering is interested in the procurement of their equipment for M.Tech. and Ph.D. students. Therefore, the revision was required in the said Package before initiating it through TEQIP-III funds. The details of the Revised Package recommended by ILPC are as follows:

Item Name	Item Quantity	Method of Procurement	Total Estimated Cost (in ` in Lakhs)	Total Estimated Cost of the package (in ` in Lakhs)
Workstations	Type-1: 09 Nos. (ECE-09) Type-II: 04 Nos. (ECE-03 Nos. and Maths (earlier S &H)- 01 Nos.)	Shopping	47.00	48.55
Workstation Monitor	05		0.60	
Laptop	01		0.80	
3-in-1 Printer	01		0.15	

Moreover, it is proposed that the surplus funds of `120.94 Lakhs, of this Package, be equally distributed and transferred to all other Departments who are interested to procure the Goods (Equipment/Software) under this Budget Head.

Finance Committee is requested to approve the above proposal for implementation.

**Resolution:** *Recommended. The surplus funds of `114.25 be utilized for procurement of ERP software for the Institute. The modifications in the Institute Procurement Plan (IPP) be intimated to NPIU.*

*Handwritten signatures and dates: 08/07/19*

**FC 18.15: Item for information.**

**a) Status of Procurement Activities under TEQIP-III.**

Institute has submitted a total of 43 Packages for an estimated cost of `803.00 Lakhs on PMSS, against the Institute Procurement Plan (IPP), approved by the NPIU on 25/04/2019, however, ERP software is not considered in it. The sanctioned budget under "Goods" Head is `825.00 Lakhs. The details of the submitted packages are enclosed herewith as **Annexure FC 18.74**.

Out of these above mentioned 43 Packages:

- a) Total of 28 Packages, for an estimated cost of `500.25 Lakhs have been initiated till date.
- b) Further to this, the invitation to call quotation, for 24 Packages, for an estimated cost of `472.75 Lakhs have been issued to all the interested Vendors on 05/06/2019, and the same has been displayed on the Institute Website as per the guidelines of NPIU/Procurement Manual.
- c) The status of all the submitted Packages, till date, are also provided in **Annexure FC 18.74**.

Finance Committee is requested to note the above details as information, and issue instructions, if any.

**b) Revision in the ILPC members.**

With reference to Office Order NITUK/Estt./OO/2019/001/A-239 dated 02.06.2019 (**Annexure FC 18.75**), Dr. Gurinder Singh Brar, Associate Professor (Mechanical Engineering) and Dr. Dharmendra Tripathi, Associate Professor (Mathematics) have been replaced by Associate Dean (P&D) and Associate Dean (R&C) and Coordinator (IPC) in the ILPC in the event of their absence in the Parent Campus, Srinagar.

Finance Committee is requested to note and ratify the same.

**Resolution: Noted.**

**FC 18.16: Any other item with the permission of the Chair.**

The Chairman BoG allowed following Agenda to be tabled.

**FC 18.16(A): Approval of Annual Accounts Statement for the Financial Year 2018-19.**

The Annual Accounts Statement for the Financial Year 2018-19 is prepared and presented before the Finance Committee for approval so that the same can be submitted to the Office of the Comptroller and Auditor General (C&AG) for commencement of Audit, as per the mandate.

*Shan*  
22/07/2019

*[Signature]*  
22/07/19

The copy of same is enclosed as **Annexure FC 18:76**. The salient features of the Annual Accounts Statement are furnished as under:

(Figures in Lakhs)

INCOME	AMOUNT
Grant Appropriation	2264.13
Fee & other Receipts	1140.02
<b>TOTAL</b>	<b>3404.15</b>
EXPENDITURE	
Salaries & Other Benefits	1202.57
Other Expenses	1061.56
Net Surplus	1140.02
<b>TOTAL</b>	<b>3404.15</b>

SOURCES OF FUND	AMOUNT
Current & Other Liabilities	5299.20
Designated/Earmarked Fund	241.00
Corpus/Capital Fund	7885.05
R&D Project	60.21
<b>TOTAL</b>	<b>13485.46</b>
APPLICATION OF FUND	
Fixed Assets	2774.58
Bank Balance	1491.30
Cash	-
Others	363.30
Investment	8831.73
Loan, Advance & Deposits	24.55
<b>TOTAL</b>	<b>13485.46</b>

The Finance Committee is requested to approve the Annual Accounts for the Financial Year 2018-19 and the same will be submitted to the Office of the Comptroller and Auditor General (C&AG) for Audit, as per the mandate.

**Resolution: Approved.**

The meeting ended with vote of thanks to the Chair.

अभ्यासाध्यस्येतः विद्या

(Col. Sukhpal Singh)

Member Secretary, Finance Committee

Approved/ Not Approved

Allow  
08/07/2019

(Prof. Shyam Lal Soni)

I/c. Chairman, Finance Committee